



Date of issue  
7 May 2018

<b>1 Data controller</b>	Name National Audit Office of Finland (NAOF)
	Address Porkkalankatu 1, FI-00101 Helsinki
	Other contact details (work phone number during office hours, email address etc.) tel. +358 9 4321, kirjaamo@vtv.fi, Data Protection Officer Tuomo Salminen, tuomo.salminen@vtv.fi
<b>2 Contact person in matters relating to the register</b>	Name Jaana Beversdorf
	Address Porkkalankatu 1, FI-00101 Helsinki
	Other contact details (work phone number during office hours, email address etc.) kirjaamo@vtv.fi
<b>3 Name of register</b>	Personnel register
<b>4 Purpose for processing personal data</b>	The personal data will be used in the VTV.fi service. The aim is to provide contact details for the purpose of customer service for official duty and for other communication with customers and stakeholders.  Personal data can be processed for the following purposes: <ul style="list-style-type: none"> <li>• communicating between customers and stakeholders, and personnel of the Audit Office</li> <li>• customer and stakeholder contact with the Audit Office</li> </ul>
<b>5 Register data content</b>	The following type of data on data subjects can be stored: <ul style="list-style-type: none"> <li>• name, portrait picture, title and necessary contact and organization data</li> </ul>
<b>6 Regulatory data sources</b>	Data is received primarily from the following sources: <ul style="list-style-type: none"> <li>• the human resources department at the National Audit Office of Finland</li> <li>• directly from the personnel</li> </ul>
<b>7 Data recipients</b>	The data is not disclosed or transferred to other parties.
<b>8 Transfer of data outside of the EU or the EEA</b>	The data is not disclosed or transferred to other parties.
<b>9 Retention period of data</b>	The data collected in the register are stored only as long and to the extent that it is needed for those original or compatible purposes they were collected for. The personal data according to this privacy statement is stored as long as the data controller makes use of it for the purposes described in section 4. The personal data collected in the register will be deleted when there is no legal reason for processing it.
<b>10 Principles for protecting the register</b>	The security of the register and the confidentiality, integrity and usability of personal data will be ensured by appropriate technical and organizational methods.
<b>11 Right to access the data and to rectifi- cation</b>	The data subject has the right to access the data to see what data about them is stored in the register. The access or rectification request can also be made by submitting a request to the data protection officer.
<b>12 Right to erasure</b>	The data subject has the right to have personal data referring to themselves erased without undue delay ("right to be forgotten"), providing that

	<ul style="list-style-type: none"> <li>• the personal data is no longer needed for the purposes it was collected for or which it was being processed for</li> <li>• the data subject will cancel the consent the handling was based on and there is no other lawful basis for handling the data;</li> <li>• the data has been processed in an unauthorized way</li> <li>• the personal data has to be erased in order to comply with a legal obligation based on European law or national statutes.</li> </ul>
<b>13</b> <b>The right to re-strict processing</b>	<p>The data subject has the right to demand that the controller restricts processing of data if</p> <ul style="list-style-type: none"> <li>• the data subject disputes the accuracy of the personal data</li> <li>• the processing is against the law, and the data subject objects to the removal of their personal data and instead demands its use be restricted</li> <li>• the controller no longer needs the personal data in question for the purposes of handling, but the data subject needs it in order to create, present or defend a legal claim.</li> </ul>
<b>14</b> <b>The right to with-draw consent</b>	<p>The data subject has the right to withdraw their consent to their data being processed at any time without it affecting the legality of any processing of data carried out before that time.</p>
<b>15</b> <b>The right to transfer data from one system to another</b>	<p>The data subject has the right to access the personal data referring to them and which they have supplied to the controller in an organised, commonly used and machine-readable format, and the right to have said data transferred to another controller.</p>
<b>16</b> <b>The right to lodge a complaint with a supervisory au-thority</b>	<p>The data subject has the right to lodge a complaint with a supervisory authority if the data subject believes that the processing of their personal data infringes applicable data protection laws.</p>